



**Tuesday, January 14, 2014  
Regular Meeting Minutes**

**RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT**

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

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*All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.*

**Others Present:**

Dr. J. Kenneth Graham Jr., Superintendent of Schools  
Mr. George DesMarteau, School Attorney  
Mrs. Nerlande Anselme, Assistant Superintendent, Student and Family Services  
Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations  
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction  
Ms. Sheri Brege, Acting School District Clerk

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**1. BOARD OF EDUCATION MEETING – GENERAL**

**A. Board of Education Members**

Diane E. McBride, president; Pamela J. Reinhardt, vice president; Robert C. Bower;  
Jean M. Chaudari; Sue A. Smith; and Phyllis P. Wickerham. **Absent:** Rosie B. Mitchell  
**Superintendent of Schools** – J. Kenneth Graham Jr., Ph.D.  
**Acting School District Clerk** – Sheri Brege

**B. Meeting Information**

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, January 14, 2014, in the Dee Strickland Conference Room at the Ninth Grade Academy, 2000 Lehigh Station Road, Henrietta, NY 14467.

**2. ANTICIPATED EXECUTIVE SESSION**

**A. Call to Order**

Mrs. McBride called the meeting to order at 6:18 p.m.

**B. Anticipated executive session to discuss the superintendent's mid-year review, a personal leave grievance, and a personnel issue regarding a teacher**

**MOTION TO ENTER EXECUTIVE SESSION AT 6:18 P.M.  
TO DISCUSS THE SUPERINTENDENT'S MID-YEAR  
REVIEW, A PERSONAL LEAVE GRIEVANCE, AND  
A PERSONNEL ISSUE REGARDING A TEACHER**

**MOVED: Mrs. Wickerham  
SECONDED: Mrs. Reinhardt  
MOTION CARRIED: 6-0**

**MOTION TO EXIT EXECUTIVE SESSION AT 6:58 P.M.**

**MOVED: Mrs. Reinhardt  
SECONDED: Mrs. Wickerham  
MOTION CARRIED: 6-0**

**3. OPENING OF PUBLIC MEETING**

**A. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements**

The meeting resumed at 7:07 p.m. Ms. Brege, acting school district clerk, replaced Mrs. Flanigan, school district clerk, who was absent. The Pledge of Allegiance was recited.

**4. BOARD MEMBER REPORT FROM STUDENT REPRESENTATIVE(S)**

No report. Both student representatives were absent.

**5. PUBLIC FORUM**

**A. Audience Members May Address the Board of Education**

No one signed up to speak.

**6. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS (Reference appendices #6A-P)**

- A. Report of bills audited and paid during December 2013
- B. Action pertaining to acceptance of the November treasurer's report and December budget transfers
- C. Action pertaining to the award of bids – Xerographic paper
- D. Action pertaining to payment of a refund of taxes in the town of Brighton due to a Final Order and Stipulation, which resulted in an assessment reduction for Beam Mack Sales & Service, et al. for tax years 2011-12, 2012-13, and 2013-14, on tax account numbers 148.16-1-15 and 148.16-1-16
- E. Action pertaining to payment of a refund of taxes in the town of Henrietta due to a Stipulation and Order, which resulted in an assessment reduction for R-Roof II, LLC and FMW RRI I, LLC for tax years 2011-12, 2012-13, and 2013-14, on tax account number 175.03-1-11.21
- F. Action pertaining to acceptance of actual tuition rates for the 2012-13 school year and estimated tuition rates for the 2013-14 school year
- G. Action pertaining to approval of the Medicaid Compliance Plan
- H. Action pertaining to approval of a donation – Auerbacher Scholarship Fund
- I. Action pertaining to approval of a donation – Arts Alive Scholarship – 11/25/13
- J. Action pertaining to approval of a donation – Arts Alive Scholarship – 12/6/13
- K. Action pertaining to approval of a donation – Musical instruments
- L. Action pertaining to approval of a donation – Burger Parent Group
- M. Action pertaining to approval of an overnight field trip – National swim meet
- N. Action pertaining to approval of CSE/CPSE recommendations
- O. Action pertaining to approval of Board of Education meeting minutes – 12/3/13 (Program & Service Review)
- P. Action pertaining to approval of Board of Education meeting minutes – 12/10/13

**MOTION PERTAINING TO ACCEPTANCE  
OF CONSENT AGENDA ITEMS #6A-F,  
#6H-P, AND #6G AS AMENDED  
MOVED: Mrs. Wickerham  
SECONDED: Mr. Bower  
MOTION CARRIED: 6-0**

**7. PERSONNEL ACTIONS (Reference appendix #7)**

- A. Action pertaining to approval of Personnel Actions

**MOTION PERTAINING TO APPROVAL  
OF PERSONNEL ACTIONS  
MOVED: Mrs. Smith  
SECONDED: Mrs. Chaudari  
MOTION CARRIED: 6-0**

## **8. ACTION PERTAINING TO ACCEPTANCE OF EXTERNAL AUDIT REPORTS**

**(Reference appendices #8A-C)**

- A. Action pertaining to acceptance of the auditor's Single Audit Report for year ended June 30, 2013
- B. Action pertaining to acceptance of the auditor's Extraclassroom Activity Funds Financial Report for year ended June 30, 2013
- C. Action pertaining to acceptance of Rush-Henrietta's Extraclassroom Activity Audit Corrective Action Plan

### **ACTION PERTAINING TO ACCEPTANCE OF THE EXTERNAL AUDIT REPORTS AND AUDIT CORRECTIVE ACTION PLAN**

**MOVED: Mrs. Wickerham**

**SECONDED: Mrs. Reinhardt**

**MOTION CARRIED: 6-0**

## **9. WORKSHOP – INSTRUCTIONAL SPACE**

### **A. Space Committee Report (Reference appendix #9A)**

Dr. Graham reported that all elementary schools have adequate classroom space to accommodate projected enrollment for the next three years. The only question was would Leary have enough space due to the active residential developments in its area. The Space Committee recommended a contingency plan that included partitioning 35-C/35-D, and letting the Life Skills class age out or move to another elementary school. Should additional space become critical, the Space Committee recommended that we redistrict three attendance areas from Leary to Winslow (Sections 33, 79, and 80), all at the same time. Dr. Graham asked the board to adopt a resolution (see #9B) to cover this contingency.

### **B. Attendance Area Resolution (Reference appendix #9B)**

### **ACTION PERTAINING TO ACCEPTANCE OF THE ATTENDANCE AREA RESOLUTION**

**MOVED: Mrs. Chaudari**

**SECONDED: Mrs. Wickerham**

**MOTION CARRIED: 6-0**

## **10. WORKSHOPS**

### **A. Budget Development (Reference appendix #10A)**

Dr. Graham presented a status report of the 2014-15 Budget Development process. The base budget is \$110,115,264, (+\$2,566,177), +2%. He reviewed the factors driving the base budget, revenue projections, and tax rate considerations. Outlined in this report were budget proposals. Dr. Graham reviewed the ones he supported with the board.

### **B. School Improvement District Performance Grant**

Along with the overview that was included in the board packet, Dina Wilson, Assistant Superintendent for Instruction; directors, Jeanette Cannioto, Donna Horn, Mark MacMillan, Donna Watts; and principals, Denise Zeh, Greg Lane, and Tim Heaphy were in attendance to present what is happening in the classrooms with the monies received from this grant. Directors spoke of the new and enhanced courses that have been added, along with the equipment, software, and professional development that has taken place in the district. Teachers are enthusiastic about the professional development. Students are excited and engaged in their learning, and teachers are experiencing a higher degree of participation in their classrooms.

### **C. Special Education Diploma/Certification Alternatives (Reference appendix #10C)**

Nerlande Anselme, Assistant Superintendent of Student Services; Karen Mead, 7-12 coordinator, Special Education; and Doreen Blakenbush, transition consultant teacher, presented to the board new exit options to the high school Regents diploma and local for students with disabilities. It's called Credentials. There are two versions: (1) Skills & Achievement Commencement Credential, and (2) NYS Career Development & Occupational Studies Commencement Credential (CDOS).

## **11. SUPERINTENDENT’S REPORT**

- A. Written: Corporal Punishment Report (Reference appendix #11A)**
- B. Written: School Facilities Report (Part 155) (Reference appendix #11B)**
- C. Written: Event Supervision – 2<sup>nd</sup> Quarter Report (Reference appendix #11C)**
- D. Written: Parent Survey Findings (Reference appendix #11D)**
- E. Oral Information**

Dr. Graham reported on the following:

- All board policies, regulations, and exhibits are current and posted in their new format on the district website.
- SHS Field Lights. SEQRA has been done. Next step is for a public hearing before the end of the year.
- Calendar change request from the SHS principal. Make Friday, June 13 the last day for seniors, due to Senior Prom being that night. For grades 10-11, make Monday, June 16 a part of their exam schedule. The board agreed.

## **12. NEW BUSINESS**

- A. Claims Auditor Quarterly Report (Reference appendix #12A)**
- B. NYSSBA Presentation Proposal (Reference appendix #12B)**

Mrs. McBride asked the board members to give this some thought and bring any ideas back to the next board meeting for discussion. All proposals are due to NYSSBA by February 21, 2014.

## **13. BOARD MEMBER REPORTS**

- A. Budget Advisory Council (Dec. 16, Jan. 13)**  
Further discussion on technology allocations.
- B. MCSBA Legislative Committee (Jan. 8)**  
Discussed the Veteran’s Exemption.
- C. DPAC (Jan. 9)**

## **14. CLOSING OF MEETING**

### **A. Board Meeting Recap**

- NYS Legislation Veteran Exemption
- NYSSBA Presentation – Proposal ideas
- Upcoming Sherman visit
- Change in the SHS schedule
- Public Hearing for stadium lighting
- Upcoming Policy Committee meeting

### **B. Adjournment**

**MOTION TO ADJOURN THE MEETING AT 9:55 P.M.**

**MOVED: Mr. Bower**

**SECONDED: Mrs. Smith**

**MOTION CARRIED: 6-0**

### **C. Next Board of Education Meeting**

The next Board of Education meeting is scheduled for 7 p.m. Tuesday, January 28, 2014.

Respectfully submitted,

Sheri Brege  
Acting School District Clerk  
*Board Approved: January 28, 2014*